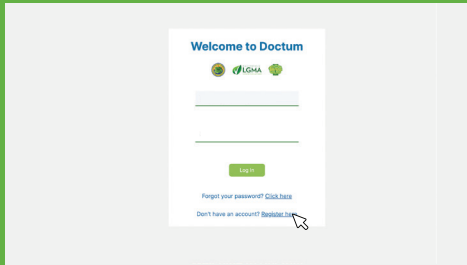


Accessing the “Produce” Platform

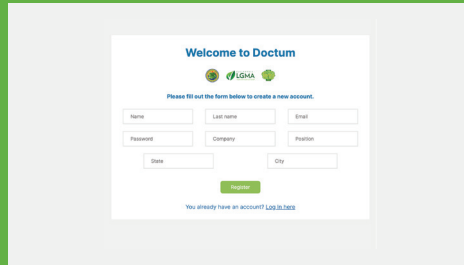
With a few simple steps, you can sign up and register on the “Produce” platform, where you will find valuable training materials for your company.

1. Access the Platform



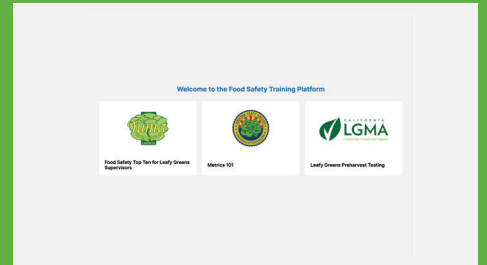
Visit allucantrain.com/doctum/produce from your preferred web browser and click on “Register here” to create a new account.

2. Register on the Platform



Fill in the registration form with your email address, a username, and a secure password. Click “Register” once you have entered all the required information.

3. Log in to the Platform

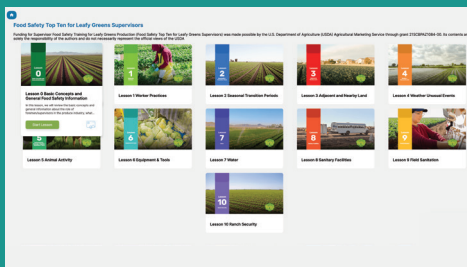


Use the username and password you created during registration to log in to the platform. If you encounter any issues logging in, use the password recovery option.

Utilizing Your “Produce” Platform

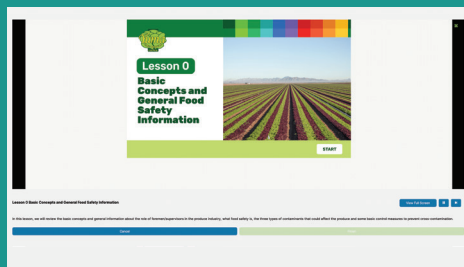
Once you have selected the desired course, you will find all the available lessons.

4. Start a Lesson



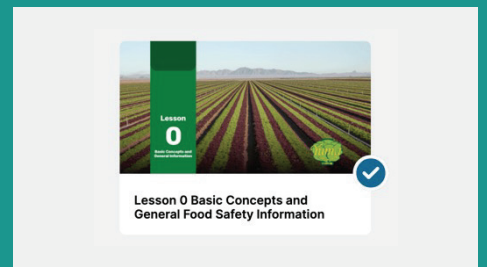
Hover your cursor over the lesson you want to take and click on “Start Lesson.”



5. Take a Lesson



Follow the instructions in the interactive video, progress through the slides, and engage with the proposed activities. Upon completion, click on “Finish.”

6. Lesson Completed

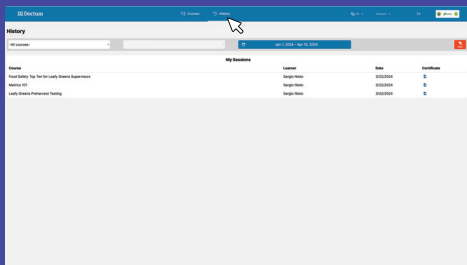


You will see the icon  indicating that the lesson has been successfully completed. In some courses, you will also have the icon  that allows you to obtain a certificate, proving lesson completion.

Obtaining Certificates of Completion

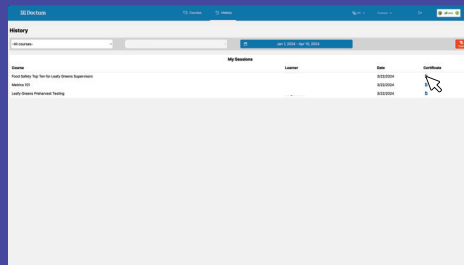
Acquire certificates of training completion for proof of your learning achievements.


7. Training History



Select the “History” section. Here, you will find the courses you have completed and will be able to access your certificates of completion.

8. Certificate of Completion



These documents certify the full completion of the course, which is useful for regulatory compliance and training verification purposes. Click on the  icon to download your certificate of completion.

9. Sample Certificate



This is an example of the certificate you will receive once you complete the lesson.