

The Arizona Leafy Greens Food Safety Training Kit

Module 4. Pre-Harvest and Daily Harvest Environmental Assessments Workbook Instructor's Guide

The **Module 4. Pre-Harvest and Daily Harvest Environmental Assessments Workbook** is a training tool developed to teach Supervisors or Foremen, Quality Control Personnel, Growers, and Food Safety Personnel how to perform "Pre-Harvest and Daily Harvest Environmental Assessments." The workbook is part of the Arizona Leafy Greens Food Safety Training Kit (AZ FSTK), and it was created to help leafy greens professionals conduct Environmental Assessments.

The Module 4. Pre-Harvest and Daily Harvest Environmental Assessments program includes the following tools:

- Module 4: Workbook
- Module 4: Workbook Powerpoint Presentation
- Module 4: Workbook Activity Book and Additional Resources
- Module 4: Pre-Harvest and Daily Harvest Environmental Assessments Video

The 4th Module program was designed with the premise that people learn by doing. The information in the program is presented in the workbook through a brief explanation of the concepts and several activities, case studies, and quizzes. This will help participants to practice and to apply content that ultimately will lead the field assessors to grasp the "Environmental Assessment" concepts by applying their critical thinking skills.

The program in the workbook is divided in three sections: basic concepts, Environmental Assessment areas and mastering Environmental Assessments. Each section contains several subsections that outline the key concepts to learn along with activities designed to test comprehension. It is important that the instructor becomes familiar with this training program and relates it to his/her company's policies and procedures.

How to use the Module 4. Pre-Harvest and Daily Harvest Environmental Assessments program

To deliver the content of the program the instructor can choose to use the "Module 4: Workbook Powerpoint Presentation" or the "Module 4: Pre-Harvest and Daily Harvest Environmental Assessments Video" along with the Module 4: Workbook. Ideally, the program must be delivered in a classroom setting and before starting the class, each participant should receive a copy of the Module 4: Workbook. The instructor will serve as a facilitator and will guide participants through the content of the workbook aided by the video and/or the PowerPoint presentation.

The "Putting your Knowledge into Practice" activities contained in the workbook can be done with students while watching the video or as the instructor covers the content of the workbook using the PowerPoint presentation. The Workbook Powerpoint Presentation is formatted to serve as an instructor's guide to the workbook content.

The instructor can decide in advance which activities will take place in the classroom and stop the class at a specific point to get the activity done and discuss it with the participants.

The program can be presented to the participants in one sitting or in several sessions. The instructor may choose as many activities as time allows, or as the company's food safety training program requires.

All activities, case studies, and quizzes in the workbook are also included in the Module 4: Workbook Activity Book and Additional Resources.

To order any of the materials go to: <http://www.arizonaleafygreens.org/> or contact AZLGMA at 602-542-0945 or tlopez@azda.gov



Harvesting Safe
Arizona Leafy Greens